



## JOB ANNOUNCEMENT J.D. POST-GRADUATE FELLOWSHIP

For financially vulnerable families in crisis, LevittQuinn Family Law Center is the leading provider of legal services and support delivering timely, accessible, and innovative family law services. Our team of dedicated lawyers, legal assistants, and volunteers stabilize families every day, securing orders about custody and support, returning abducted children to their custodial parent, and facilitating adoption of children in need of a safe and permanent home.

LevittQuinn is hiring a J.D. Post-Graduate Fellow to help support this work.

### **Essential responsibilities of the Fellow may include:**

- Prior to admission to the Bar, work under the supervision of LevittQuinn attorneys to provide direct services to clients
- Upon admission to the Bar, provide direct representation and advocacy
- Interview and counsel clients with family law, adoption, and guardianship issues
- Participate in community education and outreach efforts
- Actively contribute to program development
- Other duties as assigned

### **Qualifications:**

- J.D. from an accredited law school or anticipated J.D. in May 2022
- Registered to sit for the California State Bar
- Strong commitment to LevittQuinn's mission
- Demonstrated ability to communicate effectively orally and in writing in English is essential, in Spanish is preferred
- Knowledge of family law issues, including child custody, domestic abuse, parentage, and support
- Although this is a position that starts **prior to receiving bar results**, obtaining active membership in the California State Bar may be required to maintain the position
- Demonstrated collaborative work style
- Commitment to professional growth and leadership development

**Compensation:** \$25/hour law clerk position prior to being admitted to the California State Bar. \$65,000 upon admission to the Bar. Generous benefits package and a hybrid work environment.

**Terms of the Fellowship:** Fellowship is for 1-year commencing September 1, 2022, renewable for a second year. Fellowship may be terminated early if not admitted to the Bar on the first attempt.

**Applications:** Send 1) a resume, 2) a cover letter explaining your interest in the position, and 3) three (3) professional references who can speak directly to the above qualifications to Sharon Hulse, Director of Operations, at [shulse@levittquinn.org](mailto:shulse@levittquinn.org). Write "Post-Graduate Fellowship" in the subject line of your email.

**Deadline:** We will consider applications from qualified individuals until we fill the position.